



JOB DESCRIPTIONS FOR TUNZAA

FOR IMMEDIATE RELEASE ON [TUNZAA.COM](https://tunzaa.com) & SOCIAL MEDIA PLATFORMS

Dar es salaam, 5th of October 2026

JOIN TUNZAA

We're Building the Team Behind Africa's Digital Commerce Infrastructure

Tunzaa is growing.

We are a technology company building digital commerce infrastructure that helps businesses accept payments, sell online, launch marketplaces and connect with customers across Africa.

Our ecosystem consists of three core platforms:

Malipo by Tunzaa — Payments infrastructure for businesses and digital platforms.

Soko by Tunzaa — A digital marketplace connecting customers, businesses, payments, delivery, financing and distribution.

Mauzo by Tunzaa — Marketplace infrastructure enabling businesses, financial institutions, telcos and other organisations to launch and operate their own digital marketplaces.

As we prepare for the next stage of growth, we are expanding our commercial, operations, finance, customer experience and marketing teams.

A major part of our talent strategy is simple:

Find ambitious people early, give them real responsibility, train them and develop them into future leaders.

We are therefore opening the following opportunities.

Apply at tunzaa.com/careers

Tunzaa Fintech Inc.
256 Chapman Road
STE 105-4 Newark – New Castle, 19702
Delaware
United States of America

E: mambo@tunzaa.co.tz - www.tunzaa.co.tz

Tunzaa Digital Holdings Limited
P O Box 13416 Posta Mpya
Delta House - Dunga Street/Morocco
Road Plot 399/Block 42 Kinondoni,
Dar es Salaam - Tanzania



1. SOCIAL MEDIA MANAGER — PAID INTERNSHIP

Positions: 1

Engagement: Paid Internship

Location: Dar es Salaam, Tanzania

The Role

We are looking for a creative, organised and digitally curious Social Media Manager Intern to help build the online presence of Tunzaa and its products — Malipo, Soko and Mauzo.

You will help turn what we are building into stories, campaigns and conversations that customers and businesses understand.

This is a hands-on role. You will be expected to create, publish, engage, experiment, measure results and continuously improve.

What You Will Do

- Manage Tunzaa's social media accounts and publishing calendar.
- Develop weekly and monthly social media plans.
- Create and schedule content across LinkedIn, Instagram, TikTok, X and other relevant channels.
- Build separate content themes for Tunzaa, Malipo, Soko and Mauzo.
- Engage with customers, businesses, partners and online communities.
- Identify trends and turn relevant ones into Tunzaa content.
- Support product launches, campaigns, events and announcements.
- Work closely with the Content Creator.
- Monitor comments, messages and customer feedback.
- Track reach, engagement, leads, conversions and campaign performance.
- Experiment with paid and organic growth strategies.
- Prepare simple weekly social media performance reports.

Education Background

We welcome recent graduates or final-year students in:

Marketing, Digital Marketing, Communications, Public Relations, Business Administration, Journalism, Media Studies or related fields.

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Strong candidates from other academic backgrounds are also encouraged to apply if they can demonstrate excellent digital and social media skills.

What We Are Looking For

Someone who understands the internet, communicates clearly, follows trends, learns quickly and can turn ideas into content.

You should be comfortable using social media platforms, Canva or similar tools, basic analytics tools and AI tools for research and content development.

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2. CONTENT CREATOR — PAID INTERNSHIP

Positions: 1

Engagement: Paid Internship

Location: Dar es Salaam, Tanzania

The Role

We are looking for a Content Creator Intern who can tell the Tunzaa story through video, photography, graphics and written content.

You will create content around our products, customers, merchants, partners, team, events and the broader world of African commerce and technology.

What You Will Do

- Create short-form videos for TikTok, Instagram Reels, LinkedIn and other platforms.
- Photograph and film Tunzaa products, customers, merchants, events and activities.
- Edit videos and photographs for digital publication.
- Design simple graphics and visual content.
- Develop product demonstrations and educational content.
- Create customer and merchant stories.
- Produce behind-the-scenes content.
- Work with the Social Media Manager to execute the content calendar.
- Support marketing campaigns for Malipo, Soko and Mauzo.
- Develop creative concepts and campaign ideas.
- Maintain an organised library of Tunzaa photos, videos and other creative assets.
- Experiment with AI-powered creative tools.

Education Background

Preferred backgrounds include:

Multimedia, Film & Television, Journalism, Mass Communication, Marketing, Graphic Design, Photography, Digital Media or related creative disciplines.

A strong portfolio can be more important than the specific degree.

What We Are Looking For

You should know how to make content people actually want to watch.

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Experience with tools such as CapCut, Adobe Premiere Pro, Photoshop, Illustrator, Canva or similar tools is valuable.

You should be comfortable using a camera and smartphone to create professional digital content.

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3. OPERATIONS MANAGER — PAID INTERNSHIP

Positions: 1

Engagement: Paid Internship

Location: Dar es Salaam, Tanzania

The Role

We are looking for an exceptionally organised Operations Manager Intern to help keep Tunzaa moving as the company grows.

You will work across Malipo, Soko and Mauzo and support the coordination of customers, merchants, partners, internal teams, documentation and day-to-day business operations.

This position is suitable for someone we can develop into a strong operations leader as the company scales.

What You Will Do

- Coordinate day-to-day company and product operations.
- Track operational tasks, deadlines and deliverables.
- Support merchant, customer and partner onboarding.
- Coordinate operational activities across Malipo, Soko and Mauzo.
- Maintain accurate operational records and documentation.
- Follow up on outstanding internal and external actions.
- Help develop and document Standard Operating Procedures (SOPs).
- Coordinate with technology, finance, sales, customer support and management.
- Monitor operational issues and escalate them appropriately.
- Support KYC/KYB and other onboarding processes where applicable.
- Prepare weekly operational reports.
- Help identify repetitive processes that can be automated.
- Support management with execution of company priorities.

Education Background

Preferred backgrounds include:

Business Administration, Operations Management, Project Management, Information Systems, Economics, Finance, Procurement & Supply Chain, Industrial Engineering or related fields.

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What We Are Looking For

An extremely organised person who follows through.

You should be comfortable with spreadsheets, documents, project-management tools and learning new technology.

You don't need years of management experience. We care about your ability to **organise, communicate, solve problems and get things done.**

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4. BUSINESS DEVELOPMENT MANAGER - CONSULTANT

Positions: 3

Engagement: Consultant + Commission Based

Location: Tanzania / Flexible

The Role

We are looking for three commercially aggressive Business Development Managers to take Tunzaa's products to the market.

This is a results-driven role.

You will identify businesses that can benefit from Malipo, Soko and Mauzo, open conversations, develop opportunities and turn them into revenue-generating customers and partnerships.

Our potential customers include retailers, manufacturers, distributors, financial institutions, telcos, digital platforms, hospitality businesses, educational institutions and other organisations participating in commerce.

What You Will Do

- Identify and develop new business opportunities.
- Build and manage a qualified sales pipeline.
- Prospect and approach potential customers and partners.
- Sell Malipo, Soko and Mauzo based on customer needs.
- Arrange and conduct product demonstrations.
- Develop commercial proposals.
- Negotiate commercial opportunities with prospective customers.
- Build relationships with decision-makers.
- Maintain accurate pipeline and sales activity records.
- Work with the product and operations teams during customer onboarding.
- Develop partnerships that can increase transactions, merchants and users across Tunzaa.
- Identify new sectors and use cases for Tunzaa's technology.
- Meet agreed sales and revenue targets.

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Education Background

Preferred backgrounds include:

Business Administration, Marketing, Sales, Economics, Finance, Banking, Information Technology, Computer Science, Telecommunications or related fields.

Candidates with strong enterprise sales experience are encouraged to apply regardless of academic background.

What We Are Looking For

We want **deal makers**.

You should be confident in approaching organisations, finding decision-makers, presenting technology products and following an opportunity until it closes.

Experience selling technology, fintech, payments, SaaS, banking, telecommunications or enterprise solutions is highly valuable.

Compensation

This is a **consultancy and commission-based role**, designed to strongly reward performance and revenue generation.

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5. ACCOUNTANT — CONSULTANT

Positions: 1

Engagement: Consultant

Location: Dar es Salaam, Tanzania

The Role

We are looking for a reliable and highly organised Accountant to support Tunzaa's financial management, accounting records, reporting and compliance.

Because Tunzaa operates payment and digital commerce infrastructure, accuracy, reconciliation, documentation and financial controls are particularly important.

What You Will Do

- Maintain accurate accounting records.
- Record and classify company transactions.
- Perform bank and account reconciliations.
- Support payment and settlement reconciliations.
- Prepare monthly management accounts.
- Maintain accounts payable and receivable records.
- Track invoices, expenses, payments and outstanding balances.
- Support budgeting and cash-flow management.
- Prepare financial schedules and supporting documentation.
- Support statutory and tax compliance.
- Work with external auditors, accountants and relevant authorities where required.
- Maintain organised financial documentation and audit trails.
- Support management with financial reports and analysis.
- Help strengthen internal financial controls as Tunzaa grows.

Education Background

Required/preferred backgrounds include:

Accounting, Finance, Commerce, Business Administration with an Accounting/Finance concentration or related fields.

Professional qualifications or progress toward **CPA(T), ACCA or equivalent** will be an advantage.

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Knowledge of Tanzanian accounting, tax and statutory requirements is highly desirable.

What We Are Looking For

Accuracy, integrity, confidentiality and discipline are essential.

We want someone who understands that good accounting is not simply recording transactions — it gives management reliable information for making decisions and ensures the company is always financially ready for investors, regulators, auditors and growth.

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6. CUSTOMER SUPPORT — PAID INTERNSHIP

Positions: 3

Engagement: Paid Internship

Location: Dar es Salaam, Tanzania

The Role

Our customers experience Tunzaa through our technology — but when they need help, they experience Tunzaa through **you**.

We are hiring three Customer Support Interns to support customers, merchants and businesses using Tunzaa's products.

You will learn the complete Tunzaa ecosystem and help users navigate Malipo, Soko and Mauzo.

What You Will Do

- Respond to customer enquiries through phone, email, chat and social channels.
- Assist Soko buyers and sellers.
- Support businesses using Malipo.
- Assist customers and partners using Mauzo-powered platforms.
- Help users understand products and processes.
- Record, categorise and track support requests.
- Follow up until customer issues are resolved.
- Escalate technical, payment or operational issues to the appropriate team.
- Maintain accurate records of customer interactions.
- Identify recurring customer problems and report them internally.
- Collect customer feedback and product insights.
- Contribute to FAQs, help articles and support documentation.
- Support customer and merchant onboarding.
- Learn how payments, marketplaces and digital commerce operations work.

Education Background

We welcome recent graduates or final-year students from:

Business Administration, Marketing, Customer Service, Communications, Information

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Technology, Information Systems, Finance, Banking, Commerce or related fields.

What We Are Looking For

Excellent communication matters more than years of experience.

You should be patient, professional, curious, comfortable with technology and genuinely interested in solving people's problems.

Strong written and spoken **English and Kiswahili** are important.

7. SALES — PAID INTERNSHIP

Positions: 2

Engagement: Paid Internship

Location: Dar es Salaam, Tanzania

The Role

Businesses experience the value of Tunzaa when they understand how our products can help them sell, receive payments and grow digitally and you will help make that connection.

We are hiring two **Sales Interns** to identify potential customers, introduce them to Tunzaa's products and support them through the sales and onboarding process.

You will learn the complete Tunzaa ecosystem and help businesses understand and adopt **Malipo, Soko and Mauzo**.

What You Will Do

- Identify and approach potential businesses and merchants.
- Generate and qualify new sales leads.
- Contact prospects through phone calls, email, WhatsApp, social media and physical visits.
- Introduce and explain Tunzaa's products to potential customers.
- Pitch **Soko by Tunzaa** to merchants looking to reach more customers and sell online.
- Pitch **Mauzo by Tunzaa** to businesses looking for their own branded digital marketplace.
- Pitch **Malipo by Tunzaa** to businesses looking for digital payment solutions.

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- Understand each prospect's business needs and recommend the most suitable Tunzaa solution.
- Conduct product demonstrations and presentations where required.
- Follow up with prospects from initial contact through onboarding and activation.
- Support new customers during registration and onboarding.
- Maintain accurate records of leads, follow-ups and sales activities.
- Update the sales pipeline and report progress regularly.
- Work toward weekly and monthly lead, onboarding and activation targets.
- Collect feedback from prospects and share market insights internally.
- Identify potential partnerships and new business opportunities.
- Work closely with Customer Support, Operations and Product teams to ensure a smooth customer experience.
- Learn how payments, marketplaces, digital commerce and B2B technology sales work.

Education Background

We welcome recent graduates or final-year students from:

Business Administration, Marketing, Sales, Commerce, Entrepreneurship, Economics, Finance, Banking, Communications, Information Technology, Information Systems or related fields.

What We Are Looking For

Your ability to communicate, learn and confidently approach potential customers matters more than years of experience.

You should be **confident, proactive, persuasive, professional and comfortable speaking with business owners and decision-makers.**

You should be willing to approach new businesses, make calls, conduct follow-ups and work toward clear sales targets.

Strong written and spoken **English and Kiswahili** are important.

An interest in **sales, technology, fintech, e-commerce and helping businesses grow** will be an advantage.

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WHY JOIN TUNZAA?

Tunzaa is at an important stage of its growth.

What began in 2021 as a consumer-focused digital commerce product has evolved into a company building infrastructure across **payments, marketplaces and commerce**.

Today:

Malipo powers payments.

Soko connects commerce.

Mauzo powers marketplaces.

Our next stage requires people who want to grow with the company.

For our internship positions, we are specifically looking for people with potential — not people who already know everything.

You will work on real products, real customers and real business problems from the beginning.

Our Internship Philosophy

Learn → Execute → Take Ownership → Grow

High-performing interns will have the opportunity to grow into larger responsibilities and long-term roles as Tunzaa expands.

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OPEN POSITIONS

Role	Positions	Engagement
Social Media Manager	1	Paid Internship
Content Creator	1	Paid Internship
Operations Manager	1	Paid Internship
Business Development Manager	3	Consultant + Commission
Accountant	1	Consultant
Customer Support	3	Paid Internship
Sales	2	Paid Internship

Total opportunities: 12

WHO SHOULD APPLY?

Apply if you are ambitious, curious, responsible, comfortable with technology and excited about building.

For internship positions, previous formal work experience is **not a requirement**. Projects, university activities, businesses you have tried, communities you have built, portfolios and things you have taught yourself all count.

We are particularly interested in people who demonstrate:

Ownership • Curiosity • Integrity • Execution • Communication • Continuous Learning

ABOUT TUNZAA

Tunzaa builds the infrastructure behind how Africa shops, sells and gets paid.

Malipo. Soko. Mauzo.
Payments. Marketplaces. Commerce.

Learn more at tunzaa.com/careers

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